

GOVERNMENT OF TRIPURA
EDUCATION (HIGHER) DEPARTMENT
WOMEN'S POLYTECHNIC,
HAPANIA, TRIPURA (WEST)

F. 1 (66)/WP/Proc./2019/1173

Date: 30 /01/2019

NOTICE INVITING QUOTATION

Sealed Quotations are invited by the undersigned from the reputed and experienced suppliers/dealers for supply of **Stationary items** for Women's Polytechnic, Hapania, Agartala. The detailed descriptions of the items are as follows:

Sl. No.	Item	Specification	Quantity
1	Towel Duster	Yellow colour big size	30 nos
2	Flower Broom stick	Soft Grass broom stick (Jhadu) with handle of Plastic/Steel.	50 nos
3	Floor cleaner mop.	Micro fiber with plastic handle	50 nos
4	Plastic Bucket	20 lit capacity	10 nos
5	Plastic Broom	For floor cleaning	10 nos
6	Ceiling cleaning Broom	For spider net cleaning	10 nos
7	Notice Board (3 ft X 4 ft)	Pin up notice board	03 nos
8	Notice Board (4 ft X 6 ft)	Pin up notice board.	01 no
9	Cello tape dispenser	Big size	03 nos
10	Colin	500 ml	10 nos
11	Door Mat (Coir Made)	2 ft x 3 ft	10 nos

The last date of receipt of quotation is 8th February 2019. The undersigned reserve the right to reject any quotation without assigning any reason.

12/30/01/19
(Dr. Tirtharaj Sen, FIE)
Principal
Women's Polytechnic
Hapania, Tripura (W).

Copy to:

1. DDO, Women's Polytechnic for necessary information.
2. PA to Principal for kind information.
3. Convener, Procurement committee for necessary action.
4. Nodal Officer, Website Maintenance, Women's Polytechnic for uploading in the institute site.

From

Quotation No.:

Date:

To

The Principal,
Women's Polytechnic,
Hapania, Tripura (W)

Subject: Quotation for Stationary items items.

Sir,

As per your enquiry we are please to quote our best lowest price as following:

Sl No.	Item	Qty	Unit price	GST	Unit total	Total
	Towel Duster	30 nos				
	Flower Broom stick	50 nos				
	Floor cleaner mop.	50 nos				
	Plastic Bucket	10 nos				
	Plastic Broom	10 nos				
	Ceiling cleaning Broom	10 nos				
	Notice Board (3 ft X 4 ft)	03 nos				
	Notice Board (4 ft X 6 ft)	01 no				
	Cello tape dispenser	03 nos				
	Colin	10 nos				
	Door Mat (Coir Made)	10 nos				

Thank you for the opportunity to quote.

Yours faithfully

Terms & Conditions:

1. The quotation is valid for 30 days.
2. GST registration and Bank details are enclosed herewith.