

Women's Polytechnic  
Education (Higher) Department  
Govt. of Tripura  
Hapania, Tripura (W)  
P.O: Amatali Via Sekerkote, Pin : 799130

NIT No. F.1(66)/WP/Proc./2019/321

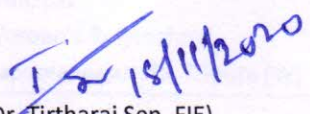
Date: 18/11/2020

**NOTICE INVITING e-TENDER**

The Women's Polytechnic, Hapania, Agartala, Tripura (W), invites e-Tender from bonafide & resourceful Manufacturers/authorized dealers/firm for "Supply & Installation of Electronic Device Lab Equipments" of Women's Polytechnic, Hapania, Agartala, Tripura (W) through e-Procurement website of Government of Tripura, <http://tripuratenders.gov.in>.

Sl.No.	Name of the Items	Quantity	Tender Fee	EMD value
1	PC based Logic Analyzer	02 nos.	Rs. 500/-	Rs. 2,000/-
2	Virtual Laboratory Software	02 nos.		

**NB :** Specification details of each item mentioned above are given in Annexure-1 of DNIT. Period of completion: 45(Forty five) days from the date of issue of supply order. The other details related e-Tender can be seen and obtained from the website: <http://tripuratenders.gov.in>. Corrigendum/Addendum, if any, will be published only on the above website.

  
(Dr. Tirtharaj Sen, FIE)  
Principal  
Women's Polytechnic,  
Hapania, Agartala, Tripura (W)

**Signature of the authorized signatory with seal of tendering firm**

e-Tender document for "Supply & Installation of Electronic Device Lab Equipments" of Women's Polytechnic, Hapania, Agartala, Tripura (W)

LIST OF IMPORTANT DATES IN CONNECTION WITH THE BID FOR THE WORK

1	Complication period for the supply	Within 45(twenty five) days from the date of issue of supply order
2	Date of publishing of Tender :	Date: 18/11/2020 Time: 5.00 PM
3	Document Download :	Date: 18/11/2020 Time: 5.00 PM
4	BID Submission start date :	Date: 18/11/2020 Time: 5.00 PM
5	BID Submission end date :	Date: 24/11/2020 Time: 5.00 PM
6	Time & Date of opening Bid/Bids :	Date : 25/11/2020 Time: 12.00 PM
7	Place of opening Bids :	Office of the Principal, Women's Polytechnic, Hapania, Agartala, Tripura (W)
8	Bid validity :	180 days
9	Officer Inviting Bids :	Dr. Tirtharaj Sen, FIE Principal Women's Polytechnic, Hapania, Agartala, Tripura (W)

Notes:- All the above mentioned time are as per clock time of e-procurement websites:  
<https://tripuratenders.gov.in>

*Dr 18/11/2020*  
(Dr. Tirtharaj Sen, FIE)  
Principal  
Women's Polytechnic,  
Hapania, Agartala, Tripura (W)

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## SCHEDULE-1: IMPORTANT GUIDELINES AND ELIGIBILITY CRITERIA

### **1. Availability of the Tender:**

1.1 "Supply & Installation of Electronic Device Lab Equipments" of Women's Polytechnic, Hapania, Agartala, Tripura (W) e-Tender document along with bid document can be downloaded from <http://tripuratenders.gov.in> and only registered bidder can participate in the tendering process.

1.2 The published tender will be available in the e-procurement website <http://tripuratenders.gov.in>.

1.3 The bidder shall bear all the costs associated with the preparation and submission of the bid. The "Women's Polytechnic, Hapania, Agartala, Tripura (W)" shall, in no case, be responsible or liable for these costs, regardless of the conduct or the outcome of the bidding process.

### **2. Language of Bid/Contract:**

The language of the bid shall be in English and all correspondence in this regard shall be in English language.

### **3. Eligibility Criteria of the bidders:**

3.1 The bidder should have never been blacklisted or debarred by any Central/State Government Departments/Undertaking Bodies/Autonomous Bodies/PSUs from carrying out similar work/business.

3.2 Offers without satisfying eligibility conditions will be out rightly rejected and no correspondence in this regard will be entertained.

#### **3.3 Pre-Qualification cum Technical Bid:**

The "Pre-Qualification Bid" shall contain all details regarding the terms & conditions offered by the bidder, compliance of terms and conditions with valid essential documents as

- i. GST registration certificate
- ii. ITR return last financial year
- iii. Proprietary certificate by the manufacturer.
- iv. Authorization of dealership in case of distributor, if tender is not submitted by the manufacturer. There must be an undertaking from the concerned manufacturer guaranteeing after sales service.
- v. Technical part: The technical part shall contain the Technical specifications of all the "Supply & Installation of Electronic Device Lab Equipments" for which the rates are quoted.

3.4 The tenderers shall clarify/state whether they are manufacturer, accredited agent/distributor or sole representative indicating principals. If agents/distributor quoting on behalf of their manufacturers/principals must provide authority letter in their favor, provided the manufacturer accepts responsibility for any lapses of the distributors/supplier in case they are authorized agent.

3.5 When tenders are submitted by authorized distributors/supplier, the name of the manufacturer shall be mentioned against each item for which rate is quoted.

3.6 In case of failure of the successful tendered to execute supply order(s) within the time allowed, the Security Deposit will be forfeited in part or in full, depending on the nature of the case, in absence of any justifiable reasons eg. Natural calamity.

**Signature of the authorized signatory with seal of tendering firm**

#### 4. Validity of the Bid:

4.1 The bid will be valid upto 180 days from the date of bid submission.

#### 5. Tender Fee/Earnest Money Deposit/Security Deposit for the Bid:

5.1 **Tender Fee:** Rs.500/- (Non refundable) to be submitted through online mode. The online payment option is included in the Tripura govt. e-tender portal.

5.2 **Earnest Money Deposit (EMD):** Bidder's need to submit an Earnest Money Deposit (EDM, Refundable) fee Rs. 2,000/- through online mode. The online payment option is included in the Tripura govt. e-tender portal.

#### 6. Eligible Bidders :

Only those Bidders, who fulfill the eligibility criteria mentioned in the schedule I, serial no.3, are eligible to submit their bids in the <http://tripuratenders.gov.in> for purpose of this tender.

#### 7. Contents of the bid document:

The bidders shall submit their bids with item wise in two covers, Cover-I 'Technical Bid' and Cover-II 'Financial Bid' with necessary documents as follows.

List of the important (statutory) documents to be scanned and uploaded within the period of bid submission date:

##### 7.1 Cover-I (Technical Document):

- i) Technical Specification details of each item.
- ii) ITR return last financial year.
- iii) Bidder's declaration Annexure -2 & Annexure-3

**\*\* Note:** Financial bid of the bidders who do not fulfill the above Technical bid requirements shall not be opened. The required document asked for in Cover-I should be submitted strictly as prescribed. Original documents of the bidders may be required for verification of the above claims.

##### 7.2 Cover-II (Financial Document):

- i) Bill of Quantity (BOQ).

**Note:** When tenders are submitted by authorized distributors/supplier, the name of the manufacturer shall be mentioned against each item for which rate is quoted.

#### 8. OID (Other important documents) :

Bidders are requested to upload below mentioned documents in their My Documents folder:

- i) Digitally signed terms and conditions and specification.
- ii) Documents in support of Bidder's recent and past supplies having price tag for similar item/work.
- iii) Dealership/Authorization certificate of manufacturer for the items where dealers are eligible to bid.
- iv) Bidder's Address Format.
- v) GST registration certificate.
- vi) PAN card.

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